



Transfer Student Proof of Academic Success

Because the academic program at ELP is extremely rigorous, we want to ensure that all students who choose to transfer to our program will be successful. For this reason, we need you to submit evidence that you have been successful in your current English language program.

Section A – To Be Completed by Student:

Please complete the information below and then submit this form to the Academic Advisor at your current school.

Your Name (Family Name, First Name): _____

Your Date of Birth (Month/Day/Year): _____

Name of Your Current School: _____

Your Current U.S. Address: _____

By signing this form, I authorize officials at the school listed above to release all requested records covered under the Federal Educational Rights and Privacy Act (FERPA) so that my application may be reviewed by the University of Pennsylvania English Language Programs (ELP). I further authorize officials at ELP reviewing my application to contact officials at my current school should they have questions. In accordance with the provisions of the Family Educational Rights and Privacy Act of 1974, P.I. 93-380 Section 438(a)(1)(B) and Subtitle A, section 99-11 and 99-12, you have the right to see this form after it has been completed by the Academic Advisor at the school in which you are currently enrolled. Do you waive this right?

- Yes, I waive this right.
- No, I do not waive this right.

Your Signature _____ Date _____

Section B – To Be Completed by Academic Advisor:

The student named above has submitted a request for enrollment in the English Language Programs of the University of Pennsylvania. We would appreciate you completing the section below and then faxing or mailing this form to us as soon as possible. Thank you for your assistance. Please let us know if you have any questions or concerns.

REQUIRED INFORMATION:

When did this student begin study at your institution? _____

Has this student maintained full-time status at your institution? Yes No

Has this student ever violated your attendance policy? Yes No

Has this student ever been placed on academic probation? Yes No

Is this student eligible to continue studies at your institution? Yes No

Are you satisfied with this student's academic progress? Yes No

Name & Address of School:

Printed Name: _____

Signature: _____ Date: _____

Telephone Number: _____ E-mail: _____

Please return this form to:
English Language Programs
University of Pennsylvania
110 Fisher Bennett Hall
3340 Walnut Street
Philadelphia, PA 19104, USA
Fax: 215-898-2684
Phone: 215-898-8681
E-mail: elp@sas.upenn.edu